



## Microsoft Project 2007 All-in-one Desk Reference For Dummies

By Elaine J. Marmel, Nancy C. Muir

John Wiley and Sons Ltd. Paperback. Book Condition: new. BRAND NEW, Microsoft Project 2007 All-in-one Desk Reference For Dummies, Elaine J. Marmel, Nancy C. Muir, Microsoft Office Project 2007 All-in-One Desk Reference For Dummies is a compilation of multiple short reference-style books covering Microsoft Project, enhanced by the format of a single, easy-to-use, task-oriented step-by-step package. All-in-One For Dummies books are made up of multiple minibooks that could each stand alone. Each minibook covers one topic completely. This book features a companion Web site where readers can download Microsoft Project add-ins, templates, and author-generated materials. The book also features a gate-fold cheat sheet that contains myriad quick-reference information, tips, and shortcuts for reference when using Microsoft Project 2007. The structure of the book is as follows: Book I: Project Basics Book II: Structure of a Project Book III: Defining Task Details Book IV: Establishing Task Timing Book V: Working with Resources and Costs Book VI: Communicating Project Information Book VII: Resolving Problems with Your Plan Book VIII: Tracking Book IX: Advanced Project Topics Book X: Project in the Enterprise Environment Book XI: Project Case Studies.



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